# **THEOLOGICAL FIELD EDUATION**

# **LEARNING GOALS AND LEARNING COVENANT**

Theological Field Education placements at the Vancouver School of Theology (VST) are designed to be mutual learning experiences in which students, supervisors/mentors, and the school’s faculty establish a teaching and learning network. Although our backgrounds in ministry and our levels of engagement in a student’s placement may vary, each of us is engaged in the teaching and learning process. VST strives to develop an educational experience in which dialogue fosters a respectful learning environment. Posing questions, offering insights, giving encouragement and direction are the norm.

The Pastoral Theology and Theological Field Education program is grounded in adult education and practice. Principles of adult education are employed in the following ways:

* Students are self-directed independent learners who take responsibility for their own learning. They work with mentors, student peer groups, and instructors to develop Learning Covenants and clear strategies for achieving goals, objectives, action plans and evaluation tools.
* Pastoral Theology courses and field placements encourage students to discover and celebrate their spiritual gifts, identify their limitations and to discern their potential in ministry in the light of their faith, the Christian tradition, life circumstances, context, and vocational journeys.
* Students’ personal, cultural, and denominational histories are respected in all pastoral theology courses and field placements.

 Vancouver School of Theology is indebted to ministry leaders and others in congregations and social placements who volunteer their services as mentors/supervisors of students in their field placements.

This form can be used for either ***TFE-P: Leadership in Practice*** or ***TFE-FC: Leadership in Faith Community***.

For questions or further information please contact:

**Rev. Mary Nichol**

Director – Theological Field Education

Vancouver School of Theology

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## **PART ONE: INFORMATION**

Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program: MDiv. \_\_\_\_\_\_\_\_\_ MA-PPL \_\_\_\_\_\_\_\_ Year of first registration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This document is for: TFE – Leadership in Practice \_\_\_\_\_\_\_\_\_\_

TFE – Leadership in Faith Community \_\_\_\_\_\_\_\_

When will you begin and end your TFE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MENTOR/SUPERVISOR AND SITE INFORMATION

Name of mentor/supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of congregation/organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **PART TWO: LEARNING GOALS**

**General goal:**

To complete the requirements of TFE-P: Leadership in Practice & The Studio **or**

TFE-FC: Leadership in Faith Community with special attention to *(focused areas of learning goals)\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at (site)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in consultation and collaboration with my mentor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Identify specific goals below, as many as appropriate to your learning in this placement. For more information about Learning Goals and Learning Covenant, see Theological Field Education Handbook (2025); Pearson: Designing a Learning Covenant and Drummond, Assessment and Theological Field Education on Populi. Add additional page(s) for more goals, if necessary.

**Goal 1:**

**Goal 2:**

**Goal 3:**

**Goal 4:**

**Add additional as necessary.**

## PART THREE: LEARNING COVENANT

**General Terms:**

The student and the supervisor agree to meet for one hour weekly or two hours bi-weekly (the equivalent of 12 hours per term) to reflect theologically on the student’s progress in attaining the goals, objectives and action plans outlined in this document.

The student and the supervisor agree to each prepare a mid-point evaluation report and an end-of-term evaluation report (See Due Dates in TFE Handbook). **Reports prepared will be read and signed by all parties before the reports are submitted to the Director of Theological Field Education.**

**Students in TFE-P: Leadership in Practice:**

Commit to spending 8 – 12 hours per week in the field placement, excluding Reading Week. This includes time spent in worship/program activities and reflection with their mentor/supervisor. The total time expectation is 200 hours over two terms. This is in addition to the time spent in The Studio (PT651 and PT652). For students in the MA-PPL Capstone, these hours and the work of TFE are in addition to the Capstone Project.

**Students in TFE-FC: Leadership in Faith Community:**

Commit to spending 8 – 12 hours per week in the field placement, excluding Reading Week or a modified period in late Spring and Summer. This includes time spent in worship/program activities and reflection with their mentor/supervisor. The total time expectation is 200 hours but this can be done in two 100 period blocks. With the prior permission of the TFE Director, 100 hours credit may be given for one unit of CPE.

As this program focuses on the learning needs of the student, the mentor and the site agree not to encourage or require the student to take on general duties or to staff existing programs to fill site-based needs unrelated to the student’s Learning Goals as outlined in this document.

If any part of the teaching, learning or evaluation process breaks down, the Director of Theological Field Education must be notified immediately. Upon notification, a consultative process will be initiated to resolve the differences or to terminate the field placement agreement.

All pertinent policies (including harassment policies) of the Vancouver School of Theology and of the appropriate denominational authority shall be always adhered to by all persons and sites involved in the Theological Field Education program. (See TFE Handbook, Section 6).

All appropriate regional public health regulations, and health and safety regulations of the Learning Site, organization or denomination need to be followed. In the post-pandemic period, it is also important to consider the comfort level of people with whom we work and minister.

The field placement site agrees to communicate all information that may affect this agreement or the student’s Learning Covenant as soon as possible.

The student and mentor/supervisor agree to the General Terms described in this document, and any further terms of accountability appended, and to meet regularly for the equivalent of 12 hours per term for reflection on learning.

Signatures indicate agreement to the terms of the Learning Covenant:

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Student Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor/Supervisor Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative / Board Chair Date

of the congregation / organization

Mentors/Supervisors are asked to complete this form: <https://forms.office.com/r/bC0ZfBYu7k>

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rev. Mary Nichol Date

Director - Theological Field Education

Vancouver School of Theology