

CULMINATING ASSIGNMENTS: DEADLINES AND GUIDELINES

Culminating Assignment	Study Advisor/Thesis Director Appointed	Registration and credits	Length of paper/thesis	Submission of Thesis/Project Proposal	Submit final paper/thesis for evaluation
M.Div/MAPPL Integrative Ministry Paper (PT698)	In the term in which the paper will be written. Normally the student's Director of Denominational Formation	The <i>Integrative Ministry Paper</i> is normally written in the Fall term of a student's final year. <i>A student does not earn any additional credits for this paper.</i>	5000 words and an oral presentation	N/A	Paper Due by one week prior to the Interview. The student is responsible to ensure that copies of the paper are given to the 3 members of the interview committee and to arrange a time and place for the 90-minute interview. Interviews are normally scheduled during exam week.
MA PPL Capstone Project (PPL698)	In the term prior to when the project will be completed	The Capstone Project is normally completed in the Spring term of a student's final year. <i>A student does not earn any additional credits for this project.</i>	4500 words and an oral presentation	No later than the end of the 10th week of the term prior to the student intends to graduate. 750 word proposal to be submitted to Director of PPL Committee	No later than one week prior to the presentation date. The student is responsible to ensure that copies of the paper are given to the 3 members of the presentation committee, and to arrange a time and place for the 90-minute presentation. Presentations are normally scheduled during exam week.
M.Div Honours Major Paper	Request to enter program is made to PPL committee prior to the completion of 60 credit hours. Study Advisor appointed when student is admitted to Honours M.Div.	One term – 3 credits (HON699) In prior term, student registers for 3-credit directed readings course (HON450) in preparation for Major Paper	12 500 words, exclusive of bibliography.	N/A	The Honours Major Paper must be submitted to the Study Advisor no later than the end of the 10th Week of the final term. There will be 2 readers of the Major Paper

Program	Study Advisor/Thesis Director Appointed	Registration and credits	Length of paper/thesis	Submission of Thesis/Project Proposal	Submit final paper/thesis for evaluation <i>(Reading weeks included in weeks of term)</i>
MATS Comprehensive Exams	Study Advisor appointed by the <i>Research Studies Committee</i> in the term prior to when the student plans to write the exams.	A student registers for Comprehensive Exams in the term in which they will be undertaken. <i>A \$200 Comp. Exam Fee is assessed.</i>	4 – 6 questions based on approximately 25 books chosen from course syllabi	N/A	A student will typically sit the exams in the 10th week of the student's final term. There will be 2 readers of the comprehensive exams.
MA IIS Directed Studies Project	Appointed by the <i>Research Studies Committee</i> in the term in which the proposal will be submitted.	Register over one or two terms – 6 credits total <i>A \$200 Thesis/Project fee is assessed in the term in which the Project will be submitted.</i>	30 – 35 pages (7,500 – 8,750 words) plus 1-2 hour presentation.	No later than the end of the 10th week of the first term of project registration . Submit proposal to the <i>Research Studies Committee</i> .	No later than the end of the 10th Week of a student's final term of project registration. There will be 2 readers of the project who also attend the oral presentation.
MA Thesis	Students wishing to write a thesis must petition the <i>Research Studies Committee</i> for approval of this option. Thesis Advisor appointed upon approval	Register over one or two terms – 6 credits total <i>A \$200 Thesis fee is assessed in the term in which the Thesis will be submitted.</i>	75-90 pages (18,750 – 22,500 words). When alternative media is used, theological rationale must be 35-45 pages	No later than the end of the 10th week of the first term of thesis registration . Submit proposal to the <i>Research Studies Committee</i> .	No later than the end of the 10th Week of a student's final term of thesis registration. There will be 2 readers of the thesis.
Th.M Project	Project Director appointed in the term prior to the term in which the student intends to register for the Th.M project	Register for Th.M project – 3 credits <i>A \$200 Project fee is assessed in the term in which the Project will be defended.</i>	15,000 words. When alternative media is used, paper should be 11,000 words.	No later than the end of the 10th week of the term of project registration (Th.M project course) . Submit proposal to the <i>Research Studies Committee</i> . At same time, a 300 word abstract should be sent to the <i>Research Studies Coordinator</i> .	No later than the end of the 10th Week of a student's final term. At same time, an updated 300 word abstract should be sent to the <i>Research Studies Coordinator</i> . Project defended before panel of 2 examiners.
Th.M Thesis	Thesis Director appointed in the term prior to the term in which a student first registers for the thesis	Register over one or two terms – 6 credits total <i>A \$200 Thesis fee is assessed in the term in which the Thesis will be defended.</i> <i>A Thesis Agreement Form must accompany registration</i>	90-120 pages (22,500 – 30,000 words)	No later than the end of the 10th week of the first term of thesis registration (Th.M thesis reading course) . Submit proposal to the <i>Research Studies Committee</i> . At same time, a 300 word abstract should be sent to the <i>Research Studies Coordinator</i> .	No later than the end of the 10th Week of a student's final term. At same time, an updated 300 word abstract should be sent to the <i>Research Studies Coordinator</i> . Thesis defended before panel of 2 examiners whose decision must be unanimous.